

## **Exam Conduct**

Learners are expected to abide by all rules laid out in this document and the exam instructions. Failure to comply with the rules may result in the invigilator removing you from the exam and your exam being voided. No refunds will be applicable if your exam has been cancelled or voided as a result of your non-compliance with the rules.

- Learners should be ready with all required materials 30 mins before their scheduled exam start time
- Learners may not leave the exam room once the invigilator has confirmed controlled conditions have begun
- Learners must remain on view of the camera at all times
- Learners must comply with any requests the invigilator makes to allow them to ensure controlled conditions are upheld
- No aggressive or abusive behaviour towards staff or other learners will be tolerated
- Malpractice or attempts to gain an unfair advantage in the assessment will result in immediate disqualification
- Disruptive behaviour, especially when in exams with other learners, will not be tolerated and will result in your removal from the exam
- The use of any items not listed in the exam instructions will void your exam